**TOWN OF EAST HAMPTON**

**CAPITAL COMMITTEE MEETING**

**WEDNESDAY, FEBRUARY 7, 2018**

**TOWN HALL MEETING ROOM**

Minutes

**Present:** Chairperson Melissa Engel, Dean Markham, Barbara Moore, Richard Brown, Town Manager Mike Maniscalco, Director of Finance Jeff Jylkka

Also in attendance: Interim Police Chief Tom Davoren, Public Works Director Dean Michelson, Parks & Recreation Director Jeremy Hall, Fire Marshal Rich Klotzbier, Assistant Fire Marshal Joey Guest, School Facility Director Don Harwood, School Business Manager Karen Asetta, School Technology Director Rich Fielding and Board of Education member Joanne Barmasse

**Call to Order:** Chairperson Engel called the meeting to order at 10:00 a.m. in the Town Hall Meeting Room

**Public Remarks:** None

**Approval of Memorial School HVAC Project**

The Board of Education has requested that $30,000 from current year capital for Middle School HVAC be transferred to a project for an HVAC Replacement at Memorial School. After approval this would go to the Board of Finance. The Town Council has approved the project pending approval from the Capital Committee and the Board of Finance.

A motion was made by Dr. Brown, seconded by Mr. Lambert, to authorize the project for HVAC Replacement at Memorial School. Voted (5-0)

**Discussion and Possible Approval of 2018/2019 Capital Submissions**

Michael Maniscalco provided an overview of the Capital Improvement Plan for 2018-2019. He reviewed the line items that he proposed move forward for funding. He indicated that he kept the Board of Education total close to last year’s funding number.

Chromebooks and teacher laptops were discussed. Mr. Harwood would like to rename the project for Asbestos Abatement to Abatement/Replacement. It was questioned why the Center School Boiler was not included in the Capital requests. Mr. Harwood noted that they spent $30,000 on repairs this year and didn’t think it should be included in this year’s capital. It should be listed for future funding.

The Memorial School playground donations are at approximately $122,000. $30,000 is proposed to be added from capital.

Dean Michelson would like to change the project name for Truck Plows/Sanders to Refurbish/Repair/Replace Truck Plows/Sanders as they do quite a bit of refurbishing of vehicles not just replacement.

All changes discussed will be updated by Mr. Jylkka for review at the next meeting.

The next meeting will be held on Thursday, February 22nd at 10:00 am in the Town Hall Meeting Room.

**Adjournment**

A motion was made by Mr. Lambert, seconded by Ms. Moore, to adjourn the meeting at 11:05 p.m. Voted (5-0)

Respectfully submitted,

Cathy Sirois

Recording Secretary